

**MINUTES
October 20, 2014**

The meeting of the Board of Health was called to order at 5:38pm by Dr. Virginia Wade at the office of Douglas County Health Department located 1250 US HWY 36, Tuscola, IL. Board members in attendance were Nancy Simpson, Tom Hettinger, Carol Miller and Darlene Hutchinson. Board members not in attendance were Dr. Jerrad Zimmerman, Tom Wold and Dr. Aaron Parsons. Guests were Katie Hayward and Dr. Cheon Joo Yoon.

AGENDA

Tom Hettinger made a motion to approve the amended agenda as presented and Nancy Simpson seconded the motion.

APPROVAL OF SEPTEMBER 15, 2014 MINUTES & OCTOBER 6, 2014 SPECIAL MEETING

Tom Hettinger made a motion to approve the September 15, 2014 minutes and Carol Miller seconded the motion, also Tom Hettinger made a motion to approve the October 6, 2014(special meeting) and Darlene Hutchinson seconded the motion.

Roll Call:

Tom Hettinger-yes	Nancy Simpson-yes	Dr. Jerrad Zimmerman-absent
Carol Miller-yes	Tom Wold-absent	Darlene Hutchinson-yes
Dr. Aaron Parsons-absent		

REVIEW AND APPROVAL OF BILLS SUBMITTED FOR PAYMENT

Nancy Simpson made a motion to approve the bills with the following additions; American Express-Supplies-\$1832.24; DCEMA-BT-\$1000.00; Simplified-dental-\$895.00 and DC Hwy Dept-clip art-\$34.99 and Carol Miller seconded the motion.

Roll Call:

Tom Hettinger-yes	Nancy Simpson-yes	Dr. Jerrad Zimmerman-absent
Carol Miller-yes	Tom Wold-absent	Darlene Hutchinson-yes
Dr. Aaron Parsons-absent		

OLD BUSINESS

MOU with Dentists-tabled

NEW BUSINESS

Hire Dental Assistant to replace Cassie: Nancy Simpson made a motion to hire Julie Swearingen at \$10/hour starting on 10/27/14 and Tom Hettinger seconded the motion.

Roll Call:

Tom Hettinger-yes	Nancy Simpson-yes	Dr. Jerrad Zimmerman-absent
Carol Miller-yes	Tom Wold-absent	Darlene Hutchinson-yes
Dr. Aaron Parsons-absent		

Dental Chair Purchase, X-Ray & Curing lights: Tom Hettinger made a motion to approve the cost for new chair(previously approved purchase) at \$14,440.00; 1 X-ray machine at \$5000.00 using ICHC Foundation Grant and two curing lights for a total of \$2922.00 using Delta Dental Grant monies and Darlene Hutchinson seconded the motion.

Roll Call:

Tom Hettinger-yes	Nancy Simpson-yes	Dr. Jerrad Zimmerman-absent
Carol Miller-yes	Tom Wold-absent	Darlene Hutchinson-yes
Dr. Aaron Parsons-absent		

Accept 2014-2015 Fees: Nancy Simpson made a motion to approve the Douglas County Health Department Nursing Services Fee Schedule for 2014-2015 and Tom Hettinger seconded the motion.

Roll Call:

Tom Hettinger-yes	Nancy Simpson-yes	Dr. Jerrad Zimmerman-absent
Carol Miller-yes	Tom Wold-absent	Darlene Hutchinson-yes
Dr. Aaron Parsons-absent		

Approve Board Appointments for Next Year: Darlene Hutchinson made a motion to approve the board appointments for next year with one correction-Carrie Ann Miller-RN should read Carol Miller, LPN and Tom Hettinger seconded the motion.

Roll Call:

Tom Hettinger-yes	Nancy Simpson-yes	Dr. Jerrad Zimmerman-absent
Carol Miller-yes	Tom Wold-absent	Darlene Hutchinson-yes
Dr. Aaron Parsons-absent		

Approve Application for Payment from M&R: Nancy Simpson made a motion to approve the first payment to M&R for the board room renovations at \$36,210.60 and Tom Hettinger seconded the motion.

Roll Call:

Tom Hettinger-yes	Nancy Simpson-yes	Dr. Jerrad Zimmerman-absent
Carol Miller-yes	Tom Wold-absent	Darlene Hutchinson-yes
Dr. Aaron Parsons-absent		

Announcements: Amanda Minor updated the board on the following: Ebola Information, Mental Health retreat, New funding received for Mi Raza and Flu clinic's start dates.

ADJOURN

Tom Hettinger made a motion to adjourn at 6:30pm and Carol Miller seconded the motion.

Submitted by Nancy Simpson