The meeting of the Board of Health was called to order at 5:30pm by Dr. Virginia Wade at the office of Douglas County Health Department located 1250 US HWY 36, Tuscola, IL. Board members in attendance were Nancy Simpson, Dr. Jerrad Zimmerman, Tom Hettinger and Julian Thoman. Carol Miller, Dr. Aaron Parsons and Jennifer Bender were absent.

AGENDA
Nancy Simpson made a motion to approve the agenda as presented and Dr. Jerrad Zimmerman seconded the motion.

APPROVAL OF JANUARY 23, 2017 MINUTES
Julian Thoman made a motion to approve the minutes with spelling correction of Julian Thomas to Julian Thoman as presented and Tom Hettinger seconded the motion.

Roll Call:
Nancy Simpson - yes
Tom Hettinger - yes
Julian Thoman - yes
Carol Miller - absent
Dr. Aaron Parsons - absent
Dr. Jerrad Zimmerman - abstain
Jennifer Bender - absent

REVIEW & APPROVAL OF FEBRUARY 2017 BILLS SUBMITTED
Dr. Jerrad Zimmerman made a motion to approve the February 2017 bills submitted with the following addition; Servpro of Champaign/Urbana, Flooding-$7531.44 which was to be held until the insurance had made the payment to the Health Department and Tom Hettinger seconded the motion.

Roll Call:
Nancy Simpson - yes
Tom Hettinger - yes
Julian Thoman - yes
Carol Miller - absent
Dr. Aaron Parsons - absent
Dr. Jerrad Zimmerman - absent
Jennifer Bender - absent

OLD BUSINESS
Mi Raza re-submitted proposed agreement: Dr. Jerrad Zimmerman made a motion to approve with the following change-last sentence in agreement to read-DCHD will have access to these grant files if necessary, with 10 business day notice given to Mi Raza of DCHD’s need to access the files. The agreement should also include/ DCHD would like to have an electronic copy of all grants that covered the past five years and Tom Hettinger seconded the motion.

Roll Call:
Nancy Simpson - yes
Tom Hettinger - yes
Julian Thoman - yes
Carol Miller - absent
Dr. Aaron Parsons - absent
Dr. Jerrad Zimmerman - absent
Jennifer Bender - absent

EHR-travel update: We have not had to pay for any travel time at this time.

NEW BUSINESS
IPLAN: Dr. Jerrad Zimmerman made a motion to approve the IPLAN as presented and Nancy Simpson seconded the motion.

Roll Call:
Nancy Simpson - yes
Tom Hettinger - yes
Julian Thoman - yes
Carol Miller - absent
Dr. Aaron Parsons - absent
Dr. Jerrad Zimmerman - absent
Jennifer Bender - absent
Leon Duncan Hire approval: Dr. Jerrad Zimmerman made a motion to approve the hiring of Leon Duncan at $10.50 per hour for 14 hours per week for MRC and Public Health emergency and Tom Hettinger seconded the motion.

Roll Call:
Nancy Simpson-yes  Tom Hettinger-yes  Dr. Jerrad Zimmerman-yes
Carol Miller-absent  Dr. Aaron Parsons-absent  Julian Thoman-yes
Jennifer Bender-absent

Door estimates: tabled

Flood Update: Amanda gave the board an update on the cause of the flood and that all had been replaced and/or fixed with the carpet in the board room to be done by March 3, 2017

Public Health Week plans: Public Health week is planned for the first week in April. An open house to be held April 7, 2017 for county agencies to be invited and a lunch to be served.

Next Meeting:
March 20th, 2017, 5:30pm

Adjourn
Dr. Jerrad Zimmerman made a motion to adjourn and 6:25pm and Nancy Simpson seconded the motion.

Submitted by Nancy Simpson