

MINUTES
November 8th, 2013

The meeting of the Board of Health was called to order at 5:36 pm by Dr. Virginia Wade at the office of Douglas County Health Department located 1250 US HWY 36, Tuscola, IL. Board members in attendance were Dr. Rick Davidson, Darlene Hutchinson Tom Hettinger and Tom Wold. Absent were Carol Miller, Nancy Simpson, and Dr. Zimmerman. Darlene Hutchinson made a motion to approve the agenda and Tom Hettinger seconded the motion.

October 21st, 2013 MINUTES

Darlene Hutchinson made a motion to approve the minutes as presented and Tom Hettinger seconded the motion.

Roll Call:

Tom Hettinger-yes	Carol Miller-absent	Dr. Jerrad Zimmerman-absent
Nancy Simpson-absent	Darlene Hutchinson-yes	Dr. Rick Davidson-yes
Tom Wold-yes		

REVIEW AND APPROVAL OF BILLS SUBMITTED FOR PAYMENT

Tom Hettinger made a motion to approve the bills submitted and Tom Wold seconded the motion.

Roll Call:

Tom Hettinger-yes	Carol Miller-absent	Dr. Jerrad Zimmerman-absent
Nancy Simpson-absent	Darlene Hutchinson-yes	Dr. Rick Davidson-yes
Tom Wold-yes		

OLD BUSINESS

Amanda gave the board an update on Phase 2 and all took a tour of the work.

NEW BUSINESS

Electronic Medical Record- An invoice from insight was discussed. All were in agreement that Amanda will survey other Health Departments on their use of EMR's as well as looking at other EMR invoices. Motion was tabled until December meeting.

Last Payment for Phase II Tom Hettinger made a motion to approve the last payment of \$17,476.02 for phase II. Darlene Hutchinson seconded the motion.

Roll Call:

Tom Hettinger-yes	Carol Miller-absent	Dr. Jerrad Zimmerman-absent
Nancy Simpson-absent	Darlene Hutchinson-yes	Dr. Rick Davidson-yes
Tom Wold-yes		

Nurse desk: Tom Hettinger made a motion to approve the purchase of a desk for the nursing division for \$1,632.69. This will be reimbursed by the WIC funds.

Roll Call:

Tom Hettinger-yes	Carol Miller-absent	Dr. Jerrad Zimmerman-absent
Nancy Simpson-absent	Darlene Hutchinson-yes	Dr. Rick Davidson-yes
Tom Wold-yes		

Installation of a server vent: Tom Wold made a motion to approve the installation of a vent for the server room to remove excess heat and Darlene Hutchinson seconded the motion.

Roll call:

Tom Hettinger-yes	Carol Miller-absent	Dr. Jerrad Zimmerman-absent
Nancy Simpson-absent	Darlene Hutchinson-yes	Dr. Rick Davidson-yes

Tom Wold-yes

Thermostat move: Tom Hettinger made a motion to approve moving the thermostats to be closer to the new addition through the use of sensors with a controled location for the setting of the temperature and Tom Wold seconded the motion.

Roll Call:

Tom Hettinger-yes

Carol Miller-absent

Dr. Jerrad Zimmerman-absent

Nancy Simpson-absent

Darlene Hutchinson-yes

Dr. Rick Davidson-yes

Tom Wold-yes

December Bills changed to weekly bills: Tom Hettinger made a motion to give approval to bills under \$500 on a weekly as needed payment schedule until the December 16th baord meeting and Darlene Hutchingson seconed the motion.

Roll Call:

Tom Hettinger-yes

Carol Miller-absent

Dr. Jerrad Zimmerman-absent

Nancy Simpson-absent

Darlene Hutchinson-yes

Dr. Rick Davidson-yes

Tom Wold-yes

Update on Levy: Amanda updated the board that Bobbi Murray will attend the December meeting and explain the monthly sheet from her office as well as present managable plans along with Amanda on a timeline for paying off the building for board approval.

NEXT MEETING

December 16th, 2013 at 5:30pm

ADJOURN

Darlene Hutchingsonn made a motion to adjourn at 6:30pm and Tom Hettinger seconded the motion .

Submitted by Amanda Minor