

MINUTES
September 18, 2017

The meeting of the Board of Health was called to order at 5:35pm by Dr. Virginia Wade at the office of Douglas County Health Department located 1250 US HWY 36, Tuscola, IL. Board members in attendance were Nancy Simpson, Julian Thoman, Tom Hettinger, Jennifer Bender and Dr. Jerrad Zimmerman. Board members not in attendance were Dr. Aaron Parsons and Carol Miller.

AGENDA

Nancy Simpson made a motion to approve the agenda as presented and Jennifer Bender seconded the motion.

APPROVAL OF THE AUGUST 21, 2017 MINUTES

Tom Hettinger made a motion to approve the minutes as presented and Julian Thoman seconded the motion.

Roll Call:

Nancy Simpson-yes	Tom Hettinger-yes	Dr. Jerrad Zimmerman-absent
Dr. Aaron Parsons-absent	Carol Miller-absent	Jennifer Bender-abstain
Julian Thoman-yes		

APPROVAL OF THE SEPTEMBER 18, 2017 BILLS SUBMITTED

Nancy Simpson made a motion to approve the September 18, 2017 bills submitted to also include the tree trimming invoice presented and Tom Hettinger seconded the motion.

Roll Call:

Nancy Simpson-yes	Tom Hettinger-yes	Dr. Jerrad Zimmerman-yes
Dr. Aaron Parsons-absent	Carol Miller-absent	Jennifer Bender-yes
Julian Thoman-yes		

OLD BUSINESS

Nurse hire update: Maria Andres was hired start date 9/20/17 at \$22.50 per hour.

NEW BUSINESS

Raises: Nancy Simpson made a motion for a 4% salary increase but to exclude contractual salary employee (Dr. Lin) and Jennifer Bender seconded the motion.

Roll Call:

Nancy Simpson-yes	Tom Hettinger-yes	Dr. Jerrad Zimmerman-yes
Dr. Aaron Parsons-absent	Carol Miller-absent	Jennifer Bender-yes
Julian Thoman-yes		

Budget: Tom Hettinger made a motion to approve the budget as presented and Dr. Jerrad Zimmerman seconded the motion.

Roll Call:

Nancy Simpson-yes	Tom Hettinger-yes	Dr. Jerrad Zimmerman-yes
Dr. Aaron Parsons-absent	Carol Miller-absent	Jennifer Bender-yes
Julian Thoman-yes		

Monthly financial: reviewed

Emergency Coordinator Position: Jennifer Bender made a motion to hire an emergency coordinator at a \$25,000 to \$30,000 annual salary starting by October 1st and no later than October 15th and Nancy Simpson seconded the motion.

Roll Call:

Nancy Simpson-yes

Tom Hettinger-yes

Dr. Jerrad Zimmerman-yes

Dr. Aaron Parsons-absent

Carol Miller-absent

Jennifer Bender-yes

Julian Thoman-yes

NEXT MEETING

October 16th, 2017 at 5:30pm

ADJOURN

Nancy Simpson made a motion to adjourn meeting at 6:30pm and Tom Hettinger seconded motion.

Submitted by Nancy Simpson