

**MINUTES
October 21, 2019**

The meeting of the Board of Health was called to order at 5:34pm by Dr. Virginia Wade at the office of Douglas County Health Department located 1250 US HWY 36, Tuscola, IL. Board members in attendance were Frank Lincoln, Nancy Simpson, Carol Miller and Bibby Appleby. Dr. Aaron Parsons, Jeremy Leonard and Dr. Rafael Ruggieri were absent. Visitors present were Jim and Nancy Allen and Charles "echo". I apologize for not knowing your last name.

AGENDA

Nancy Simpson made a motion to approve the agenda as presented and Frank Lincoln seconded the motion.

APPROVAL SEPTEMBER 30TH, 2019 MINUTES

Bibby Appleby made a motion to approve the minutes as presented and Frank Lincoln seconded the motion.

Roll Call:

Frank Lincoln-yes	Jeremy Leonard-absent	Carol Miller-abstain
Bibby Appleby-yes	Nancy Simpson-yes	Dr. Aaron Parsons-absent
Dr. Rafael Ruggieri-absent		

APPROVAL OF OCTOBER 21, 2019 BILLS

Nancy Simpson made a motion to approve the bills submitted including the additions-Megan Zytka-dental-\$175.00; American Express-Dental-\$326.22-contractual-\$35.00-Tob-\$20.89-Dues-\$399.00-nursing-\$28.35-BT-\$401.89-Enviro-\$488.32-Car Seat-\$75.14-Supplies-\$40.28-GLF-\$410.86-Supplies-\$133.37; Simplified Computers-Dental-\$82.50 and Bibby Appleby seconded the motion.

Roll Call:

Frank Lincoln-yes	Jeremy Leonard-absent	Carol Miller-yes
Bibby Appleby-yes	Nancy Simpson-yes	Dr. Aaron Parsons-absent
Dr. Rafael Ruggieri-absent		

OLD BUSINESS

Update on property: We need to have new budget approved and purchase price should not be higher than appraisal.

Update on Checking Account: Amanda have account set-up.

FQHC Update and plan: Amanda shared the score and what would be needed to apply again. Adding a Primary Care treatment would be a good start.

Tabled training policy: table

Tabled Tattoo Policy: table

NEW BUSINESS

New hire Stephanie Boothe-Dental Assistant: Nancy Simpson made a motion to approve the hiring of Stephanie Boothe for \$10/hour for a dental assistant to begin on November 4th, 2019 and Carol Miller seconded the motion.

Roll Call:

Frank Lincoln-yes	Jeremy Leonard-absent	Carol Miller-yes
Bibby Appleby-yes	Nancy Simpson-yes	Dr. Aaron Parsons-absent
Dr. Rafael Ruggieri-absent		

Quote for Medler's renovation: Frank Lincoln made a motion to approve the presented invoice from Medler to renovate two offices into clinic rooms for Primary Care treatment and Bibby Appleby seconded the motion.

Roll Call:

Frank Lincoln-yes

Jeremy Leonard-absent

Carol Miller-yes

Bibby Appleby-yes

Nancy Simpson-yes

Dr. Aaron Parsons-absent

Dr. Rafael Ruggieri-absent

Ada Gingerich Board replacement: Carol Miller made a motion to recommend Ada Gingerich to the PLM committee to replace Carol Miller on the Douglas County Board of Health and Frank Lincoln seconded the motion.

Roll Call:

Frank Lincoln-yes

Jeremy Leonard-absent

Carol Miller-yes

Bibby Appleby-yes

Nancy Simpson-yes

Dr. Aaron Parsons-absent

Dr. Rafael Ruggieri-absent

Flu dollar increase: Nancy Simpson made a motion to increase the flu vaccine from \$30 to \$35 due to the increase in the vaccine cost and Carol Miller seconded the motion.

Roll Call:

Frank Lincoln-yes

Jeremy Leonard-absent

Carol Miller-yes

Bibby Appleby-yes

Nancy Simpson-yes

Dr. Aaron Parsons-absent

Dr. Rafael Ruggieri-absent

Dr. Todd loan repayment: table

Monthly Financial: Discussed

NEXT MEETING: November 18, 2019, 5:30pm

ADJOURN

Nancy Simpson made a motion to adjourn at 7:05pm

Submitted by Nancy Simpson