

**MINUTES
May 18, 2020**

The meeting of the Board of Health via Zoom was called to order at 5:36pm by Dr. Virginia Wade . Board members in attendance were Frank Lincoln, Nancy Simpson, Dr. Aaron Parsons, Jeremy Leonard, Dr. Kim Whitaker and Bibby Appleby. Dr. Rafael Ruggieri was absent. Guest was Charles Thomas.

AGENDA

Nancy Simpson made a motion to approve the agenda as presented and Bibby Appleby seconded the motion.

APPROVAL OF APRIL MINUTES

Frank Lincoln made a motion to approve the minutes and Jeremy Leonard seconded the motion.

Roll Call:

Frank Lincoln-yes	Nancy Simpson-yes	Dr. Aaron Parsons-yes
Dr. Kim Whitaker-yes	Dr. Rafael Ruggieri-absent	Bibby Appleby-yes
Jeremy Leonard-yes		

APPROVAL OF MAY BILLS 2020

Dr. Aaron Parsons made a motion to approve the bills submitted with one additional to include \$11980.32 for insurance for the month of May and to void a \$100.00(7-4030-8)and Jeremy Leonard seconded the motion.

Roll Call:

Frank Lincoln-yes	Nancy Simpson-yes	Dr. Aaron Parsons-yes
Dr. Kim Whitaker-yes	Dr. Rafael Ruggieri-absent	Bibby Appleby-yes
Jeremy Leonard-yes		

OLD BUSINESS

Update Fee Schedule-Tabled

NEW BUSINESS

ENA VOIP service: Bibby Appleby made a motion to approve the ENA VOIP phone system for \$301.04 a month and Dr. Kim Whitaker seconded the motion.

Roll Call:

Frank Lincoln-yes	Nancy Simpson-yes	Dr. Aaron Parsons-yes
Dr. Kim Whitaker-yes	Dr. Rafael Ruggieri-absent	Bibby Appleby-yes
Jeremy Leonard-yes		

Vacation buy back: After some discussion tabled for further info.

COVID-19: Kate Watson-States Attorney sent letter to all explaining risks taken if not complying within guide lines.

Monthly Financial: Discussion

Next Meeting: June 15th, 2020, 5:30pm

Adjourn: Nancy Simpson made a motion to adjourn at 6:57pm

Submitted by Nancy Simpson