

MINUES
March 19 2018

The meeting of the board of health was called to order at 5:30pm by Dr. Virginia Wade at the office of Douglas County Health Department located 1250 US HWY 36, Tuscola, IL. Board members in attendance were Dr. Jerrad Zimmerman, Tom Hettinger, Nancy Simpson and Frank Lincoln. Board members not in attendance were Carol Miller, Jennifer Bender and Dr. Aaron Parsons.

GUEST: April presented the billing and financials on the new system.

AGENDA

Nancy Simpson made a motion to approve the agenda as presented and Tom Hettinger seconded the motion.

APPROVAL OF THE FEBRUARY 26, 2018 MINUTES

Tom Hettinger made a motion to approve the minutes with a correction Amanda met with the PLM board not the county board and Frank Lincoln seconded the motion.

Roll Call:

| | | |
|--------------------------|---------------------|------------------------|
| Nancy Simpson-yes | Frank Lincoln-yes | Tom Hettinger-yes |
| Dr. Jerrad Zimmerman-yes | Carol Miller-absent | Jennifer Bender-absent |
| Dr. Aaron Parsons-absent | | |

APPROVAL OF MARCH 19, 2018 BILLS SUBMITTED

Nancy Simpson made a motion to approve March 18, 2018 bills submitted with the following additions; American Express-Tele Conf-\$1300.00, EMR Equip-\$1198.95, Unspe-154.64, supplies-building-\$76.79, supplies-dental-\$809.04, supplies-Enviro-\$415.96, WIC supplies-nursing-\$98.48, Car seats/training-car seat-\$255.00, supplies-supplies-\$39.56, kick butt supplies-tob-\$379.37; Jane Jones-mileage-nursing-\$31.61; Yolanda Mora-refund-dental-\$50.00; Printer Connection-supplies-envir-\$90.00 and Douglas County-supplies-\$97.62 and Tom Hettinger seconded the motion.

Roll Call:

| | | |
|--------------------------|---------------------|------------------------|
| Nancy Simpson-yes | Frank Lincoln-yes | Tom Hettinger-yes |
| Dr. Jerrad Zimmerman-yes | Carol Miller-absent | Jennifer Bender-absnet |
| Dr. Aaron Parsons-absent | | |

NEW BUSINESS

Hire PT Dental Assistant: Nancy Simpson made a motion to approve the hiring of Karen Condarco for 20 hours a week at \$10.00 an hour beginning April 1st, 2018 as part time assistant position and no more than 1040 hours a year and a total of \$10,400 annual salary and Frank Lincoln seconded the motion.

Roll Call:

| | | |
|--------------------------|---------------------|------------------------|
| Nancy Simpson-yes | Frank Lincoln-yes | Tom Hettinger-yes |
| Dr. Jerrad Zimmerman-yes | Carol Miller-absent | Jennifer Bender-absent |
| Dr. Aaron Parsons-absent | | |

Beth's place: discussed by all and hope to get more information on the reason for closing.

EMR going live: April and Amanda are so relived this in place and hope all goes well.

Monthly Financial: Amanda brought the board up to date.

ADJOURN:

Dr. Jerrad Zimmerman made a motion to adjourn at 6:15 pm.

NEXT MEETING:

April 16, 2018, 5:30pm

Submitted by Nancy Simpso