

**MINUTES**  
**February 27, 2017**

The meeting of the Board of Health was called to order at 5:30pm by Dr. Virginia Wade at the office of Douglas County Health Department located 1250 US HWY 36, Tuscola, IL. Board members in attendance were Nancy Simpson, Dr. Jerrad Zimmerman, Tom Hettinger and Julian Thoman. Carol Miller, Dr. Aaron Parsons and Jennifer Bender were absent.

**AGENDA**

Nancy Simpson made a motion to approve the agenda as presented and Dr. Jerrad Zimmerman seconded the motion.

**APPROVAL OF JANUARY 23, 2017 MINUTES**

Julian Thoman made a motion to approve the minutes with spelling correction of Julian Thomas to Julian Thoman as presented and Tom Hettinger seconded the motion.

**Roll Call:**

|                        |                          |                              |
|------------------------|--------------------------|------------------------------|
| Nancy Simpson-yes      | Tom Hettinger-yes        | Julian Thoman-yes            |
| Carol Miller-absent    | Dr. Aaron Parsons-absent | Dr. Jerrad Zimmerman-abstain |
| Jennifer Bender-absent |                          |                              |

**REVIEW & APPROVAL OF FEBRUARY 2017 BILLS SUBMITTED**

Dr. Jerrad Zimmerman made a motion to approve the February 2017 bills submitted with the following addition; Servpro of Champaign/Urbana, Flooding-\$7531.44 which was to be held until the insurance had made the payment to the Health Department and Tom Hettinger seconded the motion.

**Roll Call:**

|                        |                          |                          |
|------------------------|--------------------------|--------------------------|
| Nancy Simpson-yes      | Tom Hettinger-yes        | Julian Thoman-yes        |
| Carol Miller-absent    | Dr. Aaron Parsons-absent | Dr. Jerrad Zimmerman-yes |
| Jennifer Bender-absent |                          |                          |

**OLD BUSINESS**

Mi Raza re-submitted proposed agreement: Dr. Jerrad Zimmerman made a motion to approve with the following change-last sentence in agreement to read-DCHD will have access to these grant files if necessary, with 10 business day notice given to Mi Raza of DCHD's need to access the files. The agreement should also include/ DCHD would like to have an electronic copy of all grants that covered the past five years and Tom Hettinger seconded the motion.

**Roll Call:**

|                        |                          |                          |
|------------------------|--------------------------|--------------------------|
| Nancy Simpson-yes      | Tom Hettinger-yes        | Julian Thoman-yes        |
| Carol Miller-absent    | Dr. Aaron Parsons-absent | Dr. Jerrad Zimmerman-yes |
| Jennifer Bender-absent |                          |                          |

EHR-travel update: We have not had to pay for any travel time at this time.

**NEW BUSINESS**

IPLAN: Dr. Jerrad Zimmerman made a motion to approve the IPLAN as presented and Nancy Simpson seconded the motion.

|                        |                          |                          |
|------------------------|--------------------------|--------------------------|
| Nancy Simpson-yes      | Tom Hettinger-yes        | Julian Thoman-yes        |
| Carol Miller-absent    | Dr. Aaron Parsons-absent | Dr. Jerrad Zimmerman-yes |
| Jennifer Bender-absent |                          |                          |

**Leon Duncan Hire approval:** Dr. Jerrad Zimmerman made a motion to approve the hiring of Leon Duncan at \$10.50 per hour for 14 hours per week for MRC and Public Health emergency and Tom Hettinger seconded the motion.

**Roll Call:**

Nancy Simpson-yes

Tom Hettinger-yes

Dr. Jerrad Zimmerman-yes

Carol Miller-absent

Dr. Aaron Parsons-absent

Julian Thoman-yes

Jennifer Bender-absent

**Door estimates:** tabled

**Flood Update:** Amanda gave the board an update on the cause of the flood and that all had been replaced and/or fixed with the carpet in the board room to be done by March 3, 2017

**Public Health Week plans:** Public Health week is planned for the first week in April. An open house to be held April 7, 2017 for county agencies to be invited and a lunch to be served.

**Next Meeting:**

March 20<sup>th</sup>, 2017, 5:30pm

**Adjourn**

Dr. Jerrad Zimmerman made a motion to adjourn and 6:25pm and Nancy Simpson seconded the motion.

**Submitted by Nancy Simpson**