

MINUTES

December 19, 2019

The meeting of the Board of Health was called to order at 5:30pm by Dr. Virginia Wade at the office of Douglas County Health Department located 1250 US HWY 36, Tuscola, IL. Board members in attendance were Frank Lincoln, Nancy Simpson, Carol Miller, Jeremy Leonard and Bibby Appleby. Dr. Aaron Parsons and Dr. Rafael Ruggieri were absent. Visitors present were Jim Allen and Charles Thomas.

AGENDA

Carol Miller made a motion to approve the amended agenda and Nancy Simpson seconded the motion.

APPROVAL NOVEMBER 18TH 2019 MINUTES

Dr. Virginia Wade made a motion to approve the minutes as presented and Carol Miller seconded the motion.

Roll Call:

Frank Lincoln-yes	Jeremy Leonard-abstain	Carol Miller-yes
Bibby Appleby-abstain	Nancy Simpson-yes	Dr. Aaron Parsons-absent
Dr. Rafael Ruggieri-absent		

APPROVAL OF DECEMBER 19, 2019 BILLS

Bibby Appleby made a motion to approve the bills submitted with the following additions; Absopure-water-\$148.50; Miah Phillips-contractual-\$90.00; Jodie Alexander-contractual-\$350.00; Summer Phillips-mileage & Expense-\$185.43; Jasmine Mani-Mileage & Expense-\$244.16; Adam Bulthuis-Mileage & Expense-\$109.16; American Express-Supplies, contractual, misc.-\$3696.83; Kinney's Electric-contractual-\$440.77; Mattoon Floor Show-contractual-\$375.00; Jessica Watson-Refund-\$95.00; Jane DeWitt-contractual-\$150.00; Joanna Sitz-contractual-\$344.30 and Bibby Appleby seconded the motion.

Roll Call:

Frank Lincoln-yes	Jeremy Leonard-abstain	Carol Miller-yes
Bibby Appleby-yes	Nancy Simpson-yes	Dr. Aaron Parsons-absent
Dr. Rafael Ruggieri-absent		

OLD BUSINESS

FQHC Update and plan-will apply for a look-a-like when the time is right.

Dr. Todd loan repayment: Bibby Appleby made a motion we would pay \$2000.00 per month on loan payback per 8 month contract to be finalized and submitted for approval in January 2020 – per contract Dr. Todd should stay for 16 months or she will have to pay back plus interest and Frank Lincoln seconded the motion.

Roll Call:

Frank Lincoln-yes	Jeremy Leonard-abstain	Carol Miller-yes
Bibby Appleby-yes	Nancy Simpson-yes	Dr. Aaron Parsons-absent
Dr. Rafael Ruggieri-absent		

Purchase Nitrous Oxide for Dental: Tabled

NEW BUSINESS

Board of Health 2020 meeting dates: Frank Lincoln made a motion to approve the Meeting Dates as presented and Nancy Simpson seconded the motion.

Roll Call:

Frank Lincoln-yes	Jeremy Leonard-abstain	Carol Miller-yes
Bibby Appleby-yes	Nancy Simpson-yes	Dr. Aaron Parsons-absent
Dr. Rafael Ruggieri-absent		

BOH replacements: Carol Miller made a motion to submit to Douglas County Board replacements Jeremy Leonard and Dr. Kim Whitaker to be placed on their agenda and Nancy Simpson seconded the motion.

Roll Call:

Frank Lincoln-yes	Jeremy Leonard-abstain	Carol Miller-yes
Bibby Appleby-yes	Nancy Simpson-yes	Dr. Aaron Parsons-absent
Dr. Rafael Ruggieri-absent		

Equipment purchases for dental: Tabled until Summer

Operatory purchases for medical: tabled until January 27th 2020

FOB readers for 3 doors: Bibby Appleby made a motion to approve the purchase readers at the cost of \$6564.50 and Carol Miller seconded the motion.

Roll Call:

Frank Lincoln-yes	Jeremy Leonard-abstain	Carol Miller-yes
Bibby Appleby-yes	Nancy Simpson-yes	Dr. Aaron Parsons-absent
Dr. Rafael Ruggieri-absent		

Salaries approved for submittal: Nancy Simpson made a motion to approve the updated salaries as submitted and Frank Lincoln seconded the motion.

Roll Call:

Frank Lincoln-yes	Jeremy Leonard-abstain	Carol Miller-yes
Bibby Appleby-yes	Nancy Simpson-yes	Dr. Aaron Parsons-absent
Dr. Rafael Ruggieri-absent		

Retention of outside counsel: Frank Lincoln made a motion to execute an engagement agreement with law firm Heyl, Royster, Voelker and Allen P.C. primarily handled by Andrew Keyt and Deanna Mool - properly drafted - subject to approval by States Attorney with a retainer in the amount \$2000.00 and Nancy Simpson seconded the motion.

Roll Call:

Frank Lincoln-yes	Jeremy Leonard-abstain	Carol Miller-yes
Bibby Appleby-yes	Nancy Simpson-yes	Dr. Aaron Parsons-absent
Dr. Rafael Ruggieri-absent		

Monthly financial: were discussed

NEXT MEETING

January 27, 2020, 530pm

ADJOURN

Nancy Simpson made a motion to adjourn at 7:20 and all agreed.

Submitted by Nancy Simpson