

MINUTES
August 17, 2015

Dr. Cheon Jon Yoon presented to the board a variance request for an online course to further support his interest in Oral Public Health at the University of Illinois at Chicago in the amount of \$2379.00, this will me make a positive impact on dental students/externs, health department and the community we serve.

The meeting of the Board of Health was called to order at 5:40pm by Dr. Virginia Wade at the office of Douglas County Health Department located 1250 US HWY 36, Tuscola, Il. Board members in attendance were Tom Wold, Nancy Simpson, Jennifer Bender, Tom Hettinger and Carol Miller. Dr. Aaron Parsons and Dr. Jerrad Zimmerman were absent.

AGENDA

Nancy Simpson made a motion to approve the agenda as presented and Tom Hettinger seconded the motion.

APPROVAL OF JULY 20 2015 MINUTES

Tom Hettinger made a motion to approve the July 20, 2015 minutes and Carol Miller seconded the motion.

Roll Call:

Dr. Aaron Parsons-absent	Nancy Simpson-abstain	Tom Wold-abstain
Dr. Jerrad Zimmerman-absent	Jennifer Bender-yes	Tom Hettinger-yes
Carol Miller-yes		

REVIEW AND APPROVAL OF BILLS SUBMITTED FOR PAYMENT

Nancy Simpson made a motion to approve the bills submitted with the following additions; Summer Phillips-Outreach-Mileage-\$339.43; Rogards-supplies-\$16.98; Rogards-supplies-\$187.28; American Express; conference-\$351.54, Enviro Supplies-\$14.21, dental supplies-\$812.20, bldg. supplies-\$20.11, grant nursing supplies-\$283.62, conference-\$42.01, health care fair supplies-\$2466.81, dues-\$55.00; April Kauffman-mileage-\$12.08; April Kauffman-dues-\$50.00; Walmart-health care fair supplies-\$179.30; Piatt County Mental Health-laundry-nursing-\$30.00 and laundry-dental-\$180.00 and Jennifer Bender seconded the motion.

Roll Call:

Dr. Aaron Parsons-absent	Nancy Simpson-yes	Tom Wold-yes
Dr. Jerrad Zimmerman-absent	Jennifer Bender-yes	Tom Hettinger-yes
Carol Miller-yes		

OLD BUSINESS

Landscaping options-tabled

NEW BUSINESS

Staff Dental Cleanings: Tom Wold made a motion to adopt the addition to the personnel policy amendment for full-time & part-time employees to be entitled to a free cleaning, exam and x-rays per 12 months and Tom Hettinger seconded the motion.

Roll Call:

Dr. Aaron Parsons-absent	Nancy Simpson-yes	Tom Wold-yes
Dr. Jerrad Zimmerman-absent	Jennifer Bender-yes	Tom Hettinger-yes
Carol Miller-yes		

Hire temp. front desk staff:

Nancy Simpson made a motion to approve hiring Araceli "Sally" Colunga for temporary full-time front desk reception at \$10/hour and Carol Miller seconded the motion.

Roll Call:

Dr. Aaron Parsons-absent	Nancy Simpson-yes	Tom Wold-yes
Dr. Jerrad Zimmerman-absent	Jennifer Bender-yes	Tom Hettinger-yes
Carol Miller-yes		

Jennifer Bender made a motion to approve hiring Maria Olvera for temporary part-time front desk reception at \$10/hour and Tom Hettinger seconded the motion.

Roll Call:

Dr. Aaron Parsons-absent	Nancy Simpson-yes	Tom Wold-yes
Dr. Jerrad Zimmerman-absent	Jennifer Bender-yes	Tom Hettinger-yes
Carol Miller-yes		

Stipend for UIC dental students:

Nancy Simpson made a motion to approve a stipend in the amount of \$185.00 to be paid for each pair of students per this block to cover partial travel expense and Jennifer Bender seconded the motion.

Roll Call:

Dr. Aaron Parsons-absent	Nancy Simpson-yes	Tom Wold-yes
Dr. Jerrad Zimmerman-absent	Jennifer Bender-yes	Tom Hettinger-yes
Carol Miller-yes		

2016 Budget Approval: Tom Wold made a motion to approve the 2016 Budget as presented and Jennifer Bender seconded the motion.

Roll Call:

Dr. Aaron Parsons-absent	Nancy Simpson-yes	Tom Wold-yes
Dr. Jerrad Zimmerman-absent	Jennifer Bender-yes	Tom Hettinger-yes
Carol Miller-yes		

Approval of tuition reimbursement:

Tom Hettinger made a motion to approve the tuition reimbursement in the amount of \$2379.00 and that Dr. Yoon abides by the signed agreement and Tom Wold seconded the motion.

Roll Call:

Dr. Aaron Parsons-absent	Nancy Simpson-yes	Tom Wold-yes
Dr. Jerrad Zimmerman-absent	Jennifer Bender-yes	Tom Hettinger-yes
Carol Miller-yes		

OTHER BUSINESS

Needle Sharing Program: Amanda explained how the programs works and the need.

Christmas Party: Party will be in December with a date to come later.

Breast & Cervical Grant: Amanda explained to the board the need for this grant for ladies age 40 to 65-that does not have insurance. This will help those with the expense.

I AM PUBLIC HEALTH: Amanda shared with the board how this project/program works.

NEXT MEETING

September 21st, 2015, 5:30pm.

ADJOURN

Nancy Simpson made a motion to adjourn at 7:05 and Tom Wold and Tom Hettinger seconded

Submitted by Nancy Simpson