

**MINUTES
JULY 22, 2013**

The meeting of the Board of Health was called to order at 5:45pm by Dr. Virginia Wade at the office of Douglas County Health Department located 1250 US HWY 36, Tuscola, IL. Board members in attendance were Tom Hettinger, Dr. Rick Davidson, Carol Miller, Nancy Simpson, Darlene Hutchinson and Dr. Jerrad Zimmerman. Tom Wold was absent.

PRESENTATION:

Tim Flavin, Mi Raza Director, gave a presentation and update on the services implemented within.

AGENDA

Nancy Simpson made a motion to approve the agenda as presented and Dr. Jerrad Zimmerman seconded the motion.

JUNE 17, 2013 MINUTES

Dr. Rick Davidson made a motion to approve the minutes as submitted and Tom Hettinger seconded the motion.

Roll Call:

Nancy Simpson-yes	Dr. Rick Davidson-yes	Tom Wold-absent
Dr. Jerrad Zimmerman-yes	Darlene Hutchinson-yes	Tom Hettinger-yes
Carol Miller-yes		

REVIEW AND APPROVAL OF BILLS SUBMITTED FOR PAYMENT

Darlene Hutchinson made a motion to approve the bills submitted and Nancy Simpson seconded the motion.

Roll Call:

Nancy Simpson-yes	Dr. Rick Davidson-yes	Tom Wold-absent
Dr. Jerrad Zimmerman-yes	Darlene Hutchinson-yes	Tom Hettinger-yes
Carol Miller-yes		

OLD BUSINESS

Mental Health update-County Needs Assessment: Amanda met with Jan Eaton to discuss the service needs needed within the community.

Bids for Phase 2: Nancy Simpson made a motion to approve the M & R Builders base bid in the amount of \$66603.00 plus alternate bid #1, including windows, in the amount of \$6734.00 with a total of \$73,427.00 using funds from FY 2013 Grant of \$49,500.00 with the remaining to come from FY 2014 Grant(\$33680.00) and Tom Hettinger seconded the motion.

Roll Call:

Nancy Simpson-yes	Dr. Rick Davidson-yes	Tom Wold-absent
Dr. Jerrad Zimmerman-yes	Darlene Hutchinson-yes	Tom Hettinger-yes
Carol Miller-yes		

NEW BUSINESS

Review of the last 6 month expenditures and revenue: Monthly financial statements submitted by Douglas County Treasurer was presented and discussed.

Cabinet purchase: Dr. Rick Davidson made a motion to approve the purchase of cabinets submitted from Miller's Holzwerk in the amount of \$3090.61 and Nancy Simpson seconded the motion.

Roll Call:

Nancy Simpson-yes	Dr. Rick Davidson-yes	Tom Wold-absent
Dr. Jerrad Zimmerman-yes	Darlene Hutchinson-yes	Tom Hettinger-yes
Carol Miller-yes		

Agreement for Laundry Services-Tabled to next month

Mileage for travel with trailer increase to \$1.00/mile: Dr. Jerrad Zimmerman made a motion to approve the increase to \$1.00/mile travel time with trailer and Nancy Simpson seconded the motion.

Roll Call:

Nancy Simpson-yes	Dr. Rick Davidson-yes	Tom Wold-absent
Dr. Jerrad Zimmerman-yes	Darlene Hutchinson-yes	Tom Hettinger-yes
Carol Miller-yes		

Dental receptionist hire: Tom Hettinger made a motion to increase the hourly wage to \$10.00 per hour for full time and Dr. Jerrad Zimmerman seconded the motion.

Roll Call:

Nancy Simpson-yes	Dr. Rick Davidson-yes	Tom Wold-absent
Dr. Jerrad Zimmerman-yes	Darlene Hutchinson-yes	Tom Hettinger-yes
Carol Miller-yes		

Dentist Hire: Dr. Jerrad Zimmerman made a motion to offer the new dentist, Anu Kartha, DDS, \$120,000.00 yearly plus an incentive package based on production and Dr. Rick Davidson seconded the motion.

Roll Call:

Nancy Simpson-yes	Dr. Rick Davidson-yes	Tom Wold-absent
Dr. Jerrad Zimmerman-yes	Darlene Hutchinson-yes	Tom Hettinger-yes
Carol Miller-yes		

NEXT MEETING

August 19, 2013 at 5:30pm

ADJOURN

Nancy Simpson made a motion to adjourn at 7:30pm

Submitted by Nancy Simpson