

**MINUTES
JUNE 17, 2013**

The meeting of the Board of Health was called to order at 5:40pm by Tom Wold at the office of Douglas County Health Department located 1250 US HWY 36, Tuscola, IL. Board members in attendance were Tom Hettinger, Dr. Rick Davidson, Carol Miller, Nancy Simpson, Darlene Hutchinson and Tom Wold. Dr. Jerrad Zimmerman was absent. Susan Hays, Director of Nursing, was a guest and shared the 18 programs present at the Douglas County Health Department.

AGENDA

Darlene Hutchinson made a motion to approve the agenda as presented and Tom Hettinger seconded the motion.

MAY 20TH, 2013 MINUTES

Darlene Hutchinson made a motion to approve the minutes as presented and Carol Miller seconded the motion.

Roll Call:

| | | |
|--------------------------|-----------------------|-----------------------------|
| Darlene Hutchinson-yes | Carol Miller-yes | |
| Dr. Rick Davidson-absent | Nancy Simpson-abstain | Dr. Jerrad Zimmerman-absent |
| Tom Hettinger-yes | | |

REVIEW AND APPROVAL OF BILLS SUBMITTED FOR PAYMENT

Nancy Simpson made a motion to approve the bills submitted with the following additions-April Kauffman-Mileage-\$218.71; Nancy Simpson-landscaping-\$115.00; Sarah Bush Health Center-Lab Services-\$244.55; PlakSmacker-Dental Supplies-\$64.79; Douglas County Treasurer-laptop-\$569.36; CCRRN-car seating-\$25.00; Consolidated Comm.-MiRaza Phone-\$117.23; CDW-G-Antivirs Program-\$3178.50; American Express-supplies-\$3804.31-dental supplies-\$29.13-conference-\$238.14, nursing-\$492.41-IDOT supplies-\$574.72-building supplies-\$19.91 and Tom Hettinger seconded the motion.

Roll Call:

| | | |
|------------------------|-------------------|-----------------------------|
| Darlene Hutchinson-yes | Carol Miller-yes | Dr. Rick Davidson-yes |
| Nancy Simpson-yes | Tom Hettinger-yes | Dr. Jerrad Zimmerman-absent |

OLD BUSINESS

Friday Hours-no;

Shingles Vaccine in the minutes: Amanda shared that the shingles vaccine is available at the health department and the cost.

Mental Health update: Amanda shared the preventive services pardoning with Mental Health that could be added to our programs.

NEW BUSINESS

Computer purchase for dental: Tom Hettinger made a motion to purchase a new computer for Dental for a price of \$678.00 and Nancy Simpson seconded the motion.

Roll Call:

| | | |
|------------------------|-------------------|-----------------------------|
| Dr. Rick Davidson-yes | Nancy Simpson-yes | Dr. Jerrad Zimmerman-absent |
| Darlene Hutchinson-yes | Carol Miller-yes | Tom Hettinger-yes |

NEW BUSINESS-CONT.

Hire part-time Emily Dickinson: Nancy Simpson made a motion to hire Emily Dickinson at \$9.00an hour for up 20hours a week until August 12th, 2013 and Carol Miller seconded the motion.

Roll Call:

Dr. Rick Davidson-yes

Nancy Simpson-yes

Darlene Hutchinson-yes

Carol Miller-yes

Tom Hettinger-yes

Dr. Jerrad Zimmerman-absent

Dentist update: Amanda informed Patterson-Parson-resigning in July.

Landscaping: Nancy Simpson told the board what has been purchased at this time.

NEXT MEETING

July 22, 2013 at 5:30pm

ADJOURN

Nancy Simpson made a motion adjourn at 7:00pm and Tom Hettinger seconded the motion.

Submitted by Nancy Simpson