

**MINUTES**  
**May 20th, 2013**

The meeting of the Board of Health was called to order at 5:30 pm by Dr. Virginia Wade at the office of Douglas County Health Department located 1250 US HWY 36, Tuscola, IL. Board members in attendance were: Dr. Jerrad Zimmerman, Darlene Hutchinson, Carol Miller, Dr. Virginia Wade, and Dr. Rick Davidson. Nancy Simpson, Tom Hettinger, and Tom Wold were absent.

Lisa Biehl presented to the board. She is the dental director and provided a presentation describing the staff in the dental clinic as well as the numbers showing the growth of the department over the years.

**AGENDA**

Dr. Zimmerman made a motion to approve the agenda as presented and Darlene Hutchinson seconded the motion.

**April 15th, 2013 MINUTES**

Darlene Hutchinson made a motion to approve the April 15th, 2013 minutes as presented and Dr. Davidson seconded the motion.

**Roll Call:**

Dr. Rick Davidson-yes	Tom Wold-absent	Dr. Jerrad Zimmerman-yes
Darlene Hutchinson-yes	Tom Hettinger-absent	Carol Miller-yes
Nancy Simpson- absent		

**REVIEW AND APPROVAL OF BILLS SUBMITTED FOR PAYMENT**

Dr. Davidson made a motion to approve the bills as submitted with the change for the mortgage to reflect the correct month again; Dr. Zimmerman seconded the motion.

**Roll Call:**

Dr. Rick Davidson-yes	Tom Wold-absent	Dr. Jerrad Zimmerman-yes
Darlene Hutchinson-yes	Tom Hettinger-absent	Carol Miller-yes
Nancy Simpson- absent		

**OLD BUSINESS**

No old business was presented.

**NEW BUSINESS**

**Friday Hours**

Amanda presented two weeks of data and it showed a 3-5 % population accessing services through either walk-in or phone calls between the hours of 12-4:30 on Fridays. Amanda proposed closing the office on Friday afternoons starting June 3rd and to be reviewed at the August 19th board meeting. It would increase the hours during the week when the higher percentage of clients are accessed. More information was needed for a motion, so Amanda will bring back data on no-show and cancellation rates on Friday afternoons as well as providing information on county and client surveys.

Dr. Zimmerman made a motion to table the vote until the June meeting which will include more board members and more information. Dr. Davidson seconded the motion.

**Roll Call:**

Dr. Rick Davidson-yes	Tom Wold-absent	Dr. Jerrad Zimmerman-yes
Darlene Hutchinson-yes	Tom Hettinger-absent	Carol Miller-yes

**Nancy Simpson- absent**

**Updates:**

**Amanda updated the board on the health expo that was held on May 17th in Arcola, the Senior Expo that will be held on Sept. 13th in Tuscola, The Assister grant that the administrators group will be applying for, and partnering with SBLH for future programs. A long discussion was had concerning the future of mental health and public health's roll in assisting the needed programs to reach the residents in need. Amanda was directed to find out more information; yet, not put in an unnecessary amount of time and resources into the research.**

**Susan Hays will present on the Nursing Department at the next meeting.**

**NEXT MEETING-June 17th, 2013 at 5:30pm**

**ADJOURN**

**Darlene Hutchinson made a motion to adjourn at 6:45pm and Carol Miller seconded the motion.**

**Submitted by Amanda Minor**