

MINUTES
March 17, 2014

The meeting of the Board of Health was called to order at 5:30pm by Dr. Virginia Wade at the office of Douglas County Health Department located 1250 US HWY 36, Tuscola, IL. Board members in attendance were Nancy Simpson, Carol Miller, Darlene Hutchinson, Tom Wold and Tom Hettinger. Board members not in attendance were Dr. Rick Davidson and Dr. Jerrad Zimmerman.

AGENDA

Nancy Simpson made a motion to approve the agenda as presented and Tom Hettinger seconded the motion.

APPROVAL OF FEBRUARY 21, 2014 MINUTES

Darlene Hutchinson made a motion to approve the minutes as presented and Tom Hettinger seconded the motion.

Roll Call:

Nancy Simpson-yes	Carol Miller-abstain	Tom Wold-yes
Tom Hettinger-yes	Dr. Rick Davidson-absent	Dr. Jerrad Zimmerman-absent
Darlene Hutchinson-yes		

REVIEW AND APPROVAL OF BILLS SUBMITTED FOR PAYMENT

Nancy Simpson made a motion to approve the bills submitted with the following additions; Sloan's Water Well Service-Contractual-\$2198.13; American Express-supplies-dental-\$212.30; WIC/BF-nursing-\$100.00; Mtgs-Unspec-\$26.75; 211 Promotional-\$58.42; Hardwick-Contractual-\$1227.00; Nicki Fidler-Mileage & Expense-nursing-\$43.80 and Tom Hettinger seconded the motion.

Roll Call:

Nancy Simpson-yes	Carol Miller-abstain	Tom Wold-yes
Tom Hettinger-yes	Dr. Rick Davidson-absent	Dr. Jerrad Zimmerman-absent
Darlene Hutchinson-yes		

OLD BUSINESS

Douglas County sign-update for funding-will update at next meeting.

NEW BUSINESS

Hire of additional full time Dentist: Tom Hettinger made a motion to approve the hiring of C. J. Yoon as a full time dentist starting as soon as June 1st, 2014. Amanda has approval to offer up to \$120,000.00 of which ½ of state loan is included. His contract will be approved at the April board meeting. This motion will also allow for advertising of an assistant to be hired at his start date and Tom Wold seconded the motion.

Roll Call:

Nancy Simpson-yes	Carol Miller-yes	Tom Wold-yes
Tom Hettinger-yes	Dr. Rick Davidson-absent	Dr. Jerrad Zimmerman-absent
Darlene Hutchinson-yes		

Raise for Nancy's certificate: Tom Wold made a motion to approve a \$.50 cent an hour raise for Nancy Ruiz for her HIV testing and counseling certificate. This will allow her to conduct counseling and testing on sight at the health department as well as off-site throughout the county. Her salary will increase from \$11.44 to \$11.94 an hour and Tom Hettinger seconded the motion.

Roll Call:

Nancy Simpson-yes	Carol Miller-yes	Tom Wold-yes
Tom Hettinger-yes	Dr. Rick Davidson-absent	Dr. Jerrad Zimmerman-absent
Darlene Hutchinson-yes		

Approval of Annual Report: Nancy Simpson made a motion to approve the annual report for 2013 with the changes with an email approval and Darlene Hutchinson seconded the motion.

Roll Call:

Nancy Simpson-yes	Carol Miller-yes	Tom Wold-yes
Tom Hettinger-yes	Dr. Rick Davidson-absent	Dr. Jerrad Zimmerman-absent
Darlene Hutchinson-yes		

Board members and officers: Carol Miller made a motion to approve Nancy Simpson and Darlene Hutchinson to renew their term until 12/31/16 and Tom Hettinger seconded the motion.

Roll Call:

Nancy Simpson-yes	Carol Miller-yes	Tom Wold-yes
Tom Hettinger-yes	Dr. Rick Davidson-absent	Dr. Jerrad Zimmerman-absent
Darlene Hutchinson-yes		

Darlene Hutchinson made a motion to approve the appointment of the board of health officers until 12/31/14 as follows and Carol Miller seconded the motion.

President-Dr. Virginia Wade

V. President-Tom Wold

Secretary-Nancy Simpson

Roll Call:

Nancy Simpson-yes	Carol Miller-yes	Tom Wold-yes
Tom Hettinger-yes	Dr. Rick Davidson-absent	Dr. Jerrad Zimmerman-absent
Darlene Hutchinson-yes		

Approval of Soliciting funds for conference room if needed: Tom Hettinger made a motion to approve if needed for construction costs of the conference room, Amanda can solicit funds from agencies throughout the county as well as Hospitals and Universities that serve Douglas County and advertisement in the form of plaques or signs to be displayed in the building and Tom Wold seconded the motion.

Roll Call:

Nancy Simpson-yes	Carol Miller-yes	Tom Wold-yes
Tom Hettinger-yes	Dr. Rick Davidson-absent	Dr. Jerrad Zimmerman-absent
Darlene Hutchinson-no		

Approval of emergency water pressure tank replacement: The switch on the tank was burned out. Nancy Simpson made a motion to approve the installation of an emergency water pressure tank of February 24th, 2014 to Sloan's in the amount of \$2198.13 and Carol Miller seconded the motion,

Roll Call:

Nancy Simpson-yes	Carol Miller-yes	Tom Wold-yes
Tom Hettinger-yes	Dr. Rick Davidson-absent	Dr. Jerrad Zimmerman-absent
Darlene Hutchinson-yes		

NEXT MEETING: April 15th, 2014, 5:30pm & ADJOURN-at 6:30pm by Darlene Hutchinson.

Submitted by Nancy Simpson

