MINUTES
September 17th, 2018

The meeting of the board of Health was called to order at 5:35pm by Dr. Virginia Wade at the office of Douglas County Health Department located 1250 US HWY 36, Tuscola, Il. Board members in attendance were Nancy Simpson, Dr. Aaron Parsons, Carol Miller and Frank Lincoln. Tom Hettinger, Dr. Jerrad Zimmerman and Jennifer Bender were absent.

AGENDA
Nancy Simpson made a motion to approve the agenda as presented and Dr. Aaron Parsons seconded the motion

APPROVAL OF AUGUST 20TH, 2018 MINUTES
Frank Lincoln made a motion to approve the minutes as presented and Carol Miller seconded the motion.
Roll Call:
Nancy Simpson - yes
Dr. Jerrad Zimmerman - absent
Jennifer Bender - absent
Carol Miller - yes
Frank Lincoln - yes
Tom Hettinger - absent
Dr. Aaron Parsons - abstain

APPROVAL OF THE SEPTEMBER 2018 BILLS SUBMITTED
Nancy Simpson made a motion to approve the September 2018 bills submitted and Dr. Aaron Parsons seconded the motion.
Roll Call:
Nancy Simpson - yes
Dr. Jerrad Zimmerman - absent
Jennifer Bender - absent
Carol Miller - yes
Frank Lincoln - yes
Tom Hettinger - absent
Dr. Aaron Parsons - yes

OLD BUSINESS
Dentist: Frank Lincoln made a motion to approve the hiring of Dr. Kaylee with an annual salary not exceed $125,000.00 with a start date to be determined and Dr. Aaron Parsons seconded the motion.
Roll Call:
Nancy Simpson - yes
Dr. Jerrad Zimmerman - absent
Jennifer Bender - absent
Carol Miller - yes
Frank Lincoln - yes
Tom Hettinger - absent
Dr. Aaron Parsons - yes
Discussion with Carle continued with an update from Amanda.

NEW BUSINESS
Environmental electronic inspection software: Nancy Simpson made a motion to approve Lucid as the new inspection software company for 3 years at a cost of $4500 to $4800 based on the number of food permits and Dr. Aaron Parsons seconded the motion.
Roll Call:
Nancy Simpson - yes
Dr. Jerrad Zimmerman - absent
Jennifer Bender - absent
Carol Miller - yes
Frank Lincoln - yes
Tom Hettinger - absent
Dr. Aaron Parsons - yes
Approval of Raises: Dr. Aaron Parsons made a motion to accept the presented FY 19 salaries up to 3% for the employees of the Douglas County Health Department and Frank Lincoln seconded the motion.

Roll Call:
Nancy Simpson - yes 
Dr. Jerrad Zimmerman - absent
Carol Miller - yes 
Frank Lincoln - yes
Dr. Aaron Parsons - yes

Jennifer Bender - absent

Board representative recommendation to the County Board an Jennifer Bender resignation:
Frank Lincoln made a motion to approve Jeremy Leonard to the County Board to be appointed to the Board of Health and accept the resignation of Jennifer Bender and Nancy Simpson seconded the motion.

Roll Call:
Nancy Simpson - yes 
Dr. Jerrad Zimmerman - absent
Carol Miller - yes 
Frank Lincoln - yes
Dr. Aaron Parsons - yes

Jennifer Bender - absent

Tom Hettinger - absent

Budget approval: Nancy Simpson made a motion to approve the presented FY 19 Budget for a total of budgeted expenditures to be set at $1,465,500 and Carol Miller seconded the motion.

Roll Call:
Nancy Simpson - yes 
Dr. Jerrad Zimmerman - absent
Carol Miller - yes 
Frank Lincoln - yes
Dr. Aaron Parsons - yes

Jennifer Bender - absent

Tom Hettinger - absent

Meeting date changed to October 8th, 2018

NEXT MEETING-October 8th, 2018 at 5:30pm

ADJOURN-Meeting adjourned at 7:20pm

Submitted by Nancy Simpson