

**MINUTES**  
**November 17<sup>th</sup>, 2014**

The meeting of the Board of Health was called to order at 5:36PM by Dr. Virginia Wade at the office of Douglas County Health Department located 1250 US HWY 36, Tuscola, IL. Board members in attendance were Nancy Simpson, Tom Hettinger, Carol Miller, Dr. Jerrad Zimmerman and Dr. Aaron Parsons. Board members not in attendance were Tom Wold and Darlene Hutchinson.

**AGENDA**

Nancy Simpson made a motion to approve the amended agenda and Dr. Jerrad Zimmerman seconded the motion.

**APPROVAL OF OCTOBER 20, 2014 MINIUTES**

Tom Hettinger made a motion to approve the October 20, 2014 minutes and Carol Miller seconded the motion.

**Roll Call:**

Tom Hettinger-yes	Carol Miller-yes	Nancy Simpson-yes
Tom Wold-absent	Darlene Hutchinson-absent	Dr. Aaron Parsons-abstain
Dr. Jerrad Zimmerman-abstain		

**REVIEW AND APPROVAL OF BILLS SUBMITTED FOR PAYMENT**

Dr. Jerrad Zimmerman made a motion to approve the bills with the following additions: April Kauffman-mileage & exp.-\$68.32; American Express-Meeting-\$24.29-Supplies-\$340.48-Building Supplies-\$271.64-WIC Supplies-\$375.59-Training-\$150.00-Food Classes-\$1174.75; Lorenz Supply-Building Supplies-\$269.39; Detection Security Co.-Security-\$379.62; Sarah Bush-Labs-\$376.90 & Jessica Acuna-Food Classes-\$35.00; Charles Rohrer-Refund-\$1100.00; M & R Builders-Contractual-\$40,334.65; M & R Builders-Contractual-\$8505.03 and Carol Miller seconded the motion.

**Roll Call:**

Tom Hettinger-yes	Carol Miller-yes	Nancy Simpson-yes
Tom Wold-absent	Darlene Hutchinson-absent	Dr. Aaron Parsons-yes
Dr. Jerrad Zimmerman-yes		

**OLD BUSINESS**

MOU with Dentists: Dr. Jerrad Zimmerman made a motion to approve the loan payback Memorandum of Understanding submitted for Dr. Austin Martinez and Dr. C.J. Yoon through the state and Nancy Simpson seconded the motion.

**Roll Call:**

Tom Hettinger-yes	Carol Miller-yes	Nancy Simpson-yes
Tom Wold-absent	Darlene Hutchinson-absent	Dr. Aaron Parsons-yes
Dr. Jerrad Zimmerman-yes		

**NEW BUSINESS**

Approve geo-thermal well ordinance for Douglas County: tabled until ordinance should state new installed units and specify guidelines for existing geo-thermal wells.

**MERRY CHRISTMAS & HAPPY NEW YEAR**

**Approve dental CEU's:** Dr. Aaron Parsons made a motion to approve \$775.00 cost which should include conference tuition, parking and mileage and Dr. Jerrad Zimmerman seconded the motion.

Roll Call:

Tom Hettinger-yes	Carol Miller-yes	Nancy Simpson-yes
Tom Wold-absent	Darlene Hutchinson-absent	Dr. Aaron Parsons-yes
Dr. Jerrad Zimmerman-yes		

**Approve 2015 salaries:** Dr. Jerrad Zimmerman made a motion to approve 2015 salaries as submitted with the following changes-Dr. Martinez \$103,000.00 yearly; Cecelia salary-\$10.00 per hour; Shelia to \$10.00 per hour after her 3 month evaluation and Carol Miller seconded the motion.

Roll Call:

Tom Hettinger-yes	Carol Miller-yes	Nancy Simpson-yes
Tom Wold-absent	Darlene Hutchinson-absent	Dr. Aaron Parsons-yes
Dr. Jerrad Zimmerman-yes		

**Approve hiring of PT/FT RN in December:** Nancy Simpson made a motion to approve the hiring of either a Full-Time or Part-Time nurse to replace Barb Burlew (whom is retiring) at the pay range of \$22.00/hour and Tom Hettinger seconded the motion.

Roll Call:

Tom Hettinger-yes	Carol Miller-yes	Nancy Simpson-yes
Tom Wold-absent	Darlene Hutchinson-absent	Dr. Aaron Parsons-yes
Dr. Jerrad Zimmerman-yes		

**Approve furniture for conference room:** Tom Hettinger made a motion to approve the purchase of tables at the cost of \$2730.00 and chairs at \$1017.92 and Nancy Simpson seconded the motion.

Roll Call:

Tom Hettinger-yes	Carol Miller-yes	Nancy Simpson-yes
Tom Wold-absent	Darlene Hutchinson-absent	Dr. Aaron Parsons-yes
Dr. Jerrad Zimmerman-yes		

**Approve Dentrix Software purchase-** Tabled-need more information such as growing cost, compatible with current office computers, who pays for overnight stays for training, mileage, and any cost effective deals for software

**Approve Application for Payment from M&R:** Dr. Jerrad Zimmerman made a motion to approve the payment to M & R for \$40,334.65 after a 90% completion punch list is approved. Then after the final punch list is approved, releasing the additional \$8505.03 retention for the completion of the construction project and Carol Miller seconded the motion.

Roll Call:

Tom Hettinger-yes	Carol Miller-yes	Nancy Simpson-yes
Tom Wold-absent	Darlene Hutchinson-absent	Dr. Aaron Parsons-yes
Dr. Jerrad Zimmerman-yes		

**Announcements:**

- A. Mental Health Retreat-December 11<sup>th</sup> from 6-9 PM at Jarman
- B. New Funding received for Dental
- C. Possible new funding next year
  - 1. MRC-unmasking – 553 motion
  - 2. EHR-through ILCHF

**NEXT MEETING:** January 19<sup>th</sup>, 2015 5:30pm

**ADJOURN:**

Nancy Simpson made a motion to adjourn at 7:22pm

Submitted by Nancy Simpson