

MINUTES
July 20th, 2015

Summer Phillips provided data on the public outreach increase in numbers of individuals reached since her position in 2011. She also provided information on upcoming events as well as past events this year.

The meeting of the Board of Health was called to order at 5:52pm by Dr. Virginia Wade at the office of Douglas County Health Department located 1250 US HWY 36, Tuscola, IL. Board members in attendance were Tom Hettinger, Carol Miller, Jennifer Bender, Dr. Aaron Parsons and Dr. Jerrad Zimmerman. Those not in attendance were Tom Wold and Nancy Simpson.

AGENDA

Tom Hettinger made a motion to approve the agenda as presented and Jennifer Bender seconded the motion.

Roll Call:

Tom Hettinger-yes	Nancy Simpson-absent	Dr. Aaron Parsons-yes
Dr. Jerrad Zimmerman-yes	Carol Miller-yes	Tom Wold-absent
Jennifer Bender-yes		

APPROVAL OF May 18, 2015 MINUTES

Carol Miller made a motion to approve the May 18th, 2015 minutes and Tom Hettinger seconded the motion.

Roll Call:

Tom Hettinger-yes	Nancy Simpson-absent	Dr. Aaron Parsons-abstain
Dr. Jerrad Zimmerman-abstain	Carol Miller-yes	Tom Wold-absent
Jennifer Bender-abstain	Dr. Virginia Wade-yes	

REVIEW AND APPROVAL OF BILLS SUBMITTED FOR PAYMENT

Dr. Zimmerman made a motion to approve the bills submitted with the following additions: Mary Ann Nikkel-refund-dental- \$61.00; Ashley Tufano-refund-dental-\$50.00; Aramark-mats-building-\$150; Am. Ex-conf.-BT-\$1932.67; -supplies-enviro-\$700.00; -supplies-Dental- \$406.74; Supplies-supplies-\$106.05; Grant supplies-nursing- \$128.45; Conf. -unspec.-\$102.54; Car Seats-Car Seats-%50.00; Amity Landscape, LLC-Mowing-building- \$175.00; Champaign County Tent-tent-contractual-\$507.00; Do.Co.Treas. -Supplies-Mi Raza- \$386.19; McKesson Medical Surgical-Supplies-Nursing-\$119.92; Mororola Sol.-starcom Radios-BT-\$300.00; Stericycle-Medical Waste-BT- \$642.02 and Jennifer Bender seconded the motion.

Roll Call:

Tom Hettinger-yes	Nancy Simpson-absent	Dr. Aaron Parsons-yes
Dr. Jerrad Zimmerman-yes	Carol Miller-yes	Tom Wold-absent
Jennifer Bender-yes		

OLD BUSINESS

-Amanda told the board that the \$100,000.00 Dental grant was not received this year again. But, we will still apply for it next year.

NEW BUSINESS

Fee Schedule Update: Amanda shared the updated fee schedule for all of the fees for the health department. It is attached. Dr. Zimmerman made a motion to approve the updated fee schedule and Dr Parsons seconded the motion.

Roll Call:

Tom Hettinger-yes	Nancy Simpson-absent	Dr. Aaron Parsons-yes
Dr. Jerrad Zimmerman-yes	Carol Miller-yes	Tom Wold-absent
Jennifer Bender-yes		

Personnel Policy update: Tom Hettinger made a motion to approve the updated dress code addressing Capri's, shorts, tattoos and piercings. (see attached) Carol Miller seconded the motion.

Roll Call:

Tom Hettinger-yes	Nancy Simpson-absent	Dr. Aaron Parsons-yes
Dr. Jerrad Zimmerman-yes	Carol Miller-yes	Tom Wold-absent
Jennifer Bender-yes		

Tent approval for fair: Dr. Zimmerman approved the rental of a tent from Champaign tent and awning for \$507. This price will include set up and take down. The tent will be used for the healthcare fair and a county appreciation luncheon on the lawn. Tom Hettinger seconded the motion.

Tom Hettinger-yes	Nancy Simpson-absent	Dr. Aaron Parsons-yes
Dr. Jerrad Zimmerman-yes	Carol Miller-yes	Tom Wold-absent
Jennifer Bender-yes		

Landscaping options- TABLED

Mid-Year Financials- Amanda presented to the board the budget and the actual expenditures and revenue. Since it is the half way mark in the year, most of the line items should be around 50% used. There are some that are over and will need to be adjusted at the end of the year. Amanda also presented the financials on the mortgage. The payoff as of today is \$97,200 will 28 more months to pay on for a 5% interest for the life of the loan. Amanda and the board agreed that this is a good position to be in right now, especially with the State Budget the way it is.

Employees insurance - Dr. Zimmerman made a motion that with the consistent fluctuation in Diana Watson's insurance, that documentation will be needed to show that she has insurance for reimbursement to still occur. Jennifer Bender seconded the motion.

Tom Hettinger-yes	Nancy Simpson-absent	Dr. Aaron Parsons-yes
Dr. Jerrad Zimmerman-yes	Carol Miller-yes	Tom Wold-absent
Jennifer Bender-yes		

553 Discussion- Amanda made sure the board was still on board for pursuing the 553 levy. All agreed that the mental health services are needed and this would be a great way to help fund them.

OTHER BUSINESS

Healthcare Fair : Amanda shared with the board the Healthcare fair will be conducted on the front lawn on 7-30-15 from 8AM-12PM.

Nursing Home Oral Health: Amanda informed the board that on 7-31-15 we will be conducting a pilot program for exams and cleanings in the nursing homes. This first pilot will be at the Tuscola Nursing home.

Lake Land Oral Health: Amanda shared that we are still at Lake Land one day a week and may increase due to need.

Needle Sharing Program: Amanda shared that she is in discussion with Champaign- Urbana health dept. about partnering in their grant funded program for needle sharing. She will have more updates at the next meeting.

NEXT MEETING

August 17th, 2015 at 5:30pm

ADJOURN

Dr. Zimmerman made a motion to adjourn at 6:12pm and Tom Hettinger seconded the motion.

Submitted by Amanda Minor