

MINUTES
January 23, 2017

The meeting of the Board of Health was called to order at 5:39pm by Dr. Virginia Wade at the office of Douglas County Health Department located 1250 US HWY 36, Tuscola, IL. Board members in attendance were Nancy Simpson, Dr. Jerrad Zimmerman, Julian Thomas, Dr. Aaron Parsons, Jennifer Bender and Tom Hettinger. Carol Miller was absent.

AGENDA

Nancy Simpson made a motion to approve the amended agenda as presented and Tom Hettinger seconded the motion.

APPROVAL OF NOVEMBER 21, 2016 MINUTES

Dr. Aaron Parsons made a motion to approve the minutes as presented and Julian Thoman seconded the motion.

Roll Call:

Nancy Simpson-yes	Julian Thoman-yes	Dr. Aaron Parsons-yes
Tom Hettinger-abstain	Jennifer Bender-abstain	Dr. Jerrad Zimmerman-yes
Carol Miller-absent		

REVIEW & APPROVAL OF DECEMBER 2016 & JANUARY 2017 BILLS SUBMITTED

Jennifer Bender made a motion to approve the December 2016 and January 2017 bills submitted and Dr. Aaron Parsons seconded the motion.

Roll Call:

Nancy Simpson-yes	Julian Thoman-yes	Dr. Aaron Parsons-yes
Tom Hettinger-yes	Jennifer Bender-yes	Dr. Jerrad Zimmerman-yes
Carol Miller-absent		

NEW BUSINESS

Personnel policy: Tom Hettinger made a motion to approve the updated personnel policy as presented and Jennifer Bender seconded the motion.

Roll Call:

Nancy Simpson-yes	Julian Thoman-yes	Dr. Aaron Parsons-yes
Tom Hettinger-yes	Jennifer Bender-yes	Dr. Jerrad Zimmerman-yes
Carol Miller-absent		

Lawn Bids: Nancy Simpson made a motion to accept the bid presented from Amity Landscape Co. and Julian Thoman seconded the motion.

Roll Call:

Nancy Simpson-yes	Julian Thoman-yes	Dr. Aaron Parsons-yes
Tom Hettinger-yes	Jennifer Bender-yes	Dr. Jerrad Zimmerman-yes
Carol Miller-absent		

Tim's retirement-Memorandum of Understanding: Dr. Jerrad made the motion to add: MiRaza will be at fault if files are not available and DCHD will not be liable for the absence of files or information needed and Nancy Simpson seconded the motion.

Roll Call:

Nancy Simpson-yes	Julian Thoman-yes	Dr. Aaron Parsons-yes
Tom Hettinger-yes	Jennifer Bender-yes	Dr. Jerrad Zimmerman-yes
Carol Miller-absent		

Amanda's vacation: She leaves on vacation Jan. 31, 2017 and returns February 14, 2017.

Grants reimbursements received: Amanda updated the board on amounts received.

Front Lobby: It has been finished.

Dentist update: Amanda updated the board current status.

EHR update: Amanda updated the board.

Telehealth-internet update: Amanda updated the board on the status at this point.

Training Day: January 25 training day for personnel of the Douglas County Health Dept and the office will be closed for this event.

Mileage: Nancy Simpson made a motion to approve mileage paid from \$.54 to \$53.50 and Jennifer Bender seconded the motion.

Roll Call:

Nancy Simpson-yes

Julian Thoman-yes

Dr. Aaron Parsons-yes

Tom Hettinger-yes

Jennifer Bender-yes

Dr. Jerrad Zimmerman-yes

Carol Miller-absent

NEXT MEETING

February 27, 2017 at 5:30pm.

ADJOURN

Nancy Simpson made a motion to adjourn at 6:30pm and Jennifer Bender seconded the motion and all agreed.

Submitted by Nancy Simpson