

MINUTES
January 19, 2015

The meeting of the Board of Health was called to order at 5:35pm by Dr. Virginia Wade at the office of Douglas County Health Department located 1250 US HWY 36, Tuscola, IL. Board members in attendance were Nancy Simpson, Tom Hettinger, Dr. Jerrad Zimmerman, Dr. Aaron Parsons and Carol Miller. Board members not in attendance were Tome and Darlene Hutchinson.

AGENDA

Nancy Simpson made a motion to approve the amended agenda and Dr. Jerrad Zimmerman seconded the motion.

Roll Call:

Tom Hettinger-yes	Carol Miller-yes	Dr. Jerrad Zimmerman-yes
Dr. Aaron Parsons-yes	Nancy Simpson-yes	Tom Wold-absent
Darlene Hutchinson-absent		

APPROVAL OF NOVEMBER 17, 2014 MINUTES

Tom Hettinger made a motion to approve the November 17, 2014 minutes and Dr. Jerrad Zimmerman seconded the motion.

Roll Call:

Tom Hettinger-yes	Carol Miller-yes	Dr. Jerrad Zimmerman-yes
Dr. Aaron Parsons-yes	Nancy Simpson-yes	Tom Wold-absent
Darlene Hutchinson-absent		

REVIEW AND APPROVAL OF BILLS SUBMITTED FOR PAYMENT(December and January)

Dr. Jerrad Zimmerman made a motion to approve the bills submitted with the following December bills Miller-Holzwerk to be reviewed and clarified and Dr. Aaron Parsons seconded the motion.

Roll Call:

Tom Hettinger-yes	Carol Miller-yes	Dr. Jerrad Zimmerman-yes
Dr Aaron Parsons-yes	Nancy Simpson-yes	Tom Wold-absent
Darlene Hutchinson-absent		

OLD BUSINESS

Dentrix software: Dr. Jerrad Zimmerman made a motion to table and have Amanda check to see if there is a yearly license, subscription and maintenance fee and cost and Dr. Aaron Parsons seconded this motion.

Roll Call:

Tom Hettinger-yes	Carol Miller-yes	Dr. Jerrad Zimmerman-yes
Dr. Aaron Parsons-yes	Nancy Simpson-yes	Tom Wold-absent
Darlene Hutchinson-absent		

Geothermal ordinance: Dr. Jerrad Zimmerman made a motion to table and have Amanda check to see if a date would be inserted (An ordinance regulating the construction and/or reconstruction of closed loop well systems as of(date inserted), and requiring a registration certificate for the private contractors who install, modify or seal said systems within the limits of Douglas County, Illinois and Nancy Simpson seconded the motion.

Roll Call:

Tom Hettinger-yes	Carol Miller-yes	Dr. Jerrad Zimmerman-yes
Dr. Aaron Parsons-yes	Nancy Simpson-yes	Tom Wold-absent
Darlene Hutchinson-absent		

NEW BUSINESS

Dentist Dues for ISDS: Nancy Simpson made a motion to decline paying dues as this is not a standard practice of the Douglas County Health Department and Tom Hettinger seconded the motion.

Roll Call:

Tom Hettinger-yes	Carol Miller-yes	Dr. Jerrad Zimmerman-yes
Dr. Aaron Parsons-yes	Nancy Simpson-yes	Tom Wold-absent
Darlene Hutchinson-absent		

Conference Room Fees and Policies: Dr. Jerrad Zimmerman made a motion to approve the Conference Room Policy with the following additions; available time to rent up to 9:00pm; audio-visual equipment-Groups may bring their own equipment. A fee will be associated if staff is needed for the setting up of the AV equipment; reserving a space-Include a Certificate of Insurance naming Douglas County and Douglas County Health Department as Additional insured with standard limits of \$1,000,000 per occurrence with \$2000,000 aggregate; reservation request may be denied if-Patron does not completely submit all of the needed information for the request; fees is to include use of building during regular business hours; a deposit of \$200.00 will be required for all groups. This deposit will be returned after the checklist is complete and approved by the Health Dept representative; a charge of \$50.00 will be assessed for AV set-up for all groups and Tom Hettinger seconded the motion.

Roll Call:

Tom Hettinger-yes	Carol Miller-yes	Dr. Jerrad Zimmerman-yes
Dr. Aaron Parsons-yes	Nancy Simpson-yes	Tom Wold-absent
Darlene Hutchinson-absent		

Conference Room purchases: Dr. Jerrad Zimmerman made a motion to approve the Conference Room purchases; Amanda's desk-\$1245.00; April's desk-\$750.00; phone-\$1722.87; table-\$2730.00; chairs-\$1017.92; cabinets-\$3580.00; tv-\$752.08; cabinets-\$1393.33 – totaling \$13,191.20 – and additional \$5000.00 for future additions such as cabinet, console, recognition board, 3 floating shelves and glass tile and misc. all paid by the \$25,000 from Cabot funding and Tom Hettinger seconded the motion.

Roll Call:

Tom Hettinger-yes	Carol Miller-yes	Dr. Jerrad Zimmerman-yes
Dr. Aaron Parsons-yes	Nancy Simpson-yes	Tom Wold-absent
Darlene Hutchinson-absent		

Susan Comp time pay: After board discussion and reviewing the circumstances that she was covering hours for the second absent personnel, Dr. Jerrad Zimmerman made a motion to approve her accumulated comp time of 60 hours at \$27.13 during this three month period, totaling \$1627.80 and Dr. Aaron Parsons seconded the motion. (Note: Amanda called, the figures used in the motion were 2015 and asked me to change them to 2014 salary.)

Roll Call:

Tom Hettinger-yes	Carol Miller-yes	Dr. Jerrad Zimmerman-yes
Dr. Aaron Parsons-yes	Nancy Simpson-yes	Tom Wold-absent
Darlene Hutchinson-absent		

Health insurance for Dee: Dr. Jerrad Zimmerman made a motion to approve up to \$300.00 payment per month for Diana Watsons's health insurance until open enrollment in November 2015 or until she receives insurance from the county/or IPMG and Carol Miller seconded the motion.

Roll Call:

Tom Hettinger-yes	Carol Miller-yes	Dr. Jerrad Zimmerman-yes
Dr. Aaron Parsons-yes	Nancy Simpson-yes	Tom Wold-absent
Darlene Hutchinson-absent		

Darlene Hutchinson resignation: We are sad to see Darlene resign but Nancy Simpson made a motion to accept her resignation and Tom Hettinger seconded the motion.

Roll Call:

Tom Hettinger-yes	Carol Miller-yes	Dr. Jerrad Zimmerman-yes
Dr. Aaron Parsons-yes	Nancy Simpson-yes	Tom Wold-absent
Darlene Hutchinson-absent		

NEXT MEETING

February 9, 2015 at 5:30pm

ADJOURN

Tom Hettinger made a motion to adjourn at 7:15pm and Nancy Simpson seconded the motion.

Submitted by Nancy Simpson