

MINUTES
April 15th, 2013

The meeting of the Board of Health was called to order at 5:30 pm by Dr. Virginia Wade at the office of Douglas County Health Department located 1250 US HWY 36, Tuscola, IL. Board members in attendance were Tom Hettinger, Dr. Jerrad Zimmerman, Tom Wold, Darlene Hutchinson, Carol Miller and Dr. Rick Davidson. Nancy Simpson was absent.

AGENDA

Darlene Hutchinson made a motion to approve the amended agenda as presented (April was not able to attend) and Tom Hettinger seconded the motion.

MARCH 18, 2013 MINUTES

Tom Hettinger made a motion to approve the March 18th, 2013 minutes as presented and Carol Miller seconded the motion.

Roll Call:

Dr. Rick Davidson-yes	Tom Wold-abstain	Dr. Jerrad Zimmerman-yes
Darlene Hutchinson-yes	Tom Hettinger-yes	Carol Miller-yes
Nancy Simpson- absent		

REVIEW AND APPROVAL OF BILLS SUBMITTED FOR PAYMENT

Tom Wold made a motion to approve the bills as submitted with the change for the mortgage to reflect the correct month; Tom Hettinger seconded the motion.

Roll Call:

Dr. Rick Davidson-yes	Tom Wold-yes	Dr. Jerrad Zimmerman-yes
Darlene Hutchinson-yes	Tom Hettinger-yes	Carol Miller-yes
Nancy Simpson- absent		

OLD BUSINESS

Amanda Review-homework

A review was conducted and everyone agreed that Amanda was continuing on the path that the board would like her to go. Dr. Davidson made a motion to give her a 3% raise for 2013 and Tom Wold seconded the motion.

Roll Call:

Dr. Rick Davidson-yes	Tom Wold-yes	Dr. Jerrad Zimmerman-yes
Darlene Hutchinson-yes	Tom Hettinger-yes	Carol Miller-yes
Nancy Simpson- absent		

Nancy's Raise

Darlene made a motion to increase Nancy Viramontes salary by \$.50 to an hourly salary of \$11.11 upon the receipt of her certificate for vision and hearing. Tom Hettinger seconded.

Roll Call:

Dr. Rick Davidson-yes	Tom Wold-yes	Dr. Jerrad Zimmerman-yes
Darlene Hutchinson-yes	Tom Hettinger-yes	Carol Miller-yes
Nancy Simpson- absent		

NEW BUSINEES

Contract with Farnsworth Group, Inc., Champaign, IL

Amanda updated the board that Kevin Nolan was not satisfied with the language in the contract and sent comments to Farnsworth Group. They will have a phone conference this week to work out the details.

Approve Water Well Fees:

Tom Hettinger made the motion to accept the new environmental fee schedule to reflect the changes for the collection and mailing of the water samples. Dr. Davidson seconded the motion.

Roll Call:

Dr. Rick Davidson-yes	Tom Wold-yes	Dr. Jerrad Zimmerman-yes
Darlene Hutchinson-yes	Tom Hettinger-yes	Carol Miller-yes
Nancy Simpson- absent		

Wear Jeans for Relay:

Tom Wold made the motion to allow staff to wear jeans on Fridays beginning on April 19th and ending on June 21st with health department polo or a cancer shirt and paying \$3 for relay. Darlene Hutchinson seconded the motion.

Roll Call:

Dr. Rick Davidson-yes	Tom Wold-yes	Dr. Jerrad Zimmerman-yes
Darlene Hutchinson-yes	Tom Hettinger-yes	Carol Miller-yes
Nancy Simpson- absent		

Dental Purchases:

Dr. Zimmerman made a motion to approve the purchase of a new DCI/ Maris chair, delivery system and X-ray for the 5th operatory for a total that is not to exceed \$17,000. This is on the condition that Kevin with Best's is able to order parts and still be able to service the equipment. Dr. Davidson seconded the motion. Discussion: this funding is from the \$91,666.51 that was awarded in January 2012 as a \$149,000 IPA match grant. After further calculations it was determined that it should have been \$91,666.51 for 2010 match and the remaining will be used for the 2011 match reimbursement.

Roll Call:

Dr. Rick Davidson-yes	Tom Wold-yes	Dr. Jerrad Zimmerman-yes
Darlene Hutchinson-yes	Tom Hettinger-yes	Carol Miller-yes
Nancy Simpson- absent		

Updates:

Amanda updated the board on the open house, the visit by Dr. Hasbrouck, and being ranked #1 healthiest county in the State of Illinois. She also described what has been taking place with the high speed internet, the electronic medical records, and the secure transmission of these records. Board members were encouraged to view the plaques that were presented to past board members at the open house.

NEXT MEETING-May 20th, 2013-5:30pm

ADJOURN

Dr. Davidson made a motion to adjourn at 6:35pm and Dr. Jerrad Zimmerman seconded the motion.

Submitted by Amanda Minor