

**MINUTES
FEBRUARY 18, 2013**

The meeting of the Board of Health was called to order at 5:30 pm by Dr. Virginia Wade at the office of Douglas County Health Department located 1250 US HWY 36, Tuscola, IL. Board members in attendance were Tom Hettinger, Dr. Jarred Zimmerman, Nancy Simpson, Tom Wold & Darlene Hutchinson. Board members absent were Carol Miller and Dr. Rick Davidson.

AGENDA

Nancy Simpson made a motion to approve the agenda as presented and Tom Hettinger seconded the motion.

JANUARY 14, 2013 MINUTES

Dr. Jarred Zimmerman made a motion to approve the January 14, 2013 minutes as presented and Darlene Hutchinson seconded the motion.

Roll Call:

Dr. Rick Davidson-absent	Tom Wold-absent	Darlene Hutchinson-yes
Dr. Jarred Zimmerman-yes	Nancy Simpson-yes	Carol Miller-absent
Tom Hettinger-yes		

REVIEW AND APPROVAL OF BILLS SUBMITTED FOR PAYMENT

Nancy Simpson made a motion to approve the bills submitted and Tom Hettinger seconded the motion.

Roll Call:

Dr. Rick Davidson-absent	Tom Wold-absent	Darlene Hutchinson-yes
Dr. Jarred Zimmerman-yes	Nancy Simpson-yes	Carol Miller-absent
Tom Hettinger-yes		

NEW BUSINESS

Approve bid of Storage Building: There was some discussion on the numbers of years on the warranty and was decided twenty to twenty five years would be appropriate. Dr. Jarred Zimmerman made a motion to approve the bid submitted from JD Builders for the new storage building contingent on the warranty and seconded by Tom Hettinger.

Roll Call:

Dr. Rick Davidson-absent	Tom Wold-yes	Darlene Hutchinson-yes
Dr. Jarred Zimmerman-yes	Nancy Simpson-yes	Carol Miller-absent
Tom Hettinger-yes		

Amanda Review: Tabled

Strategic plan for 2013 SWOT analysis: Many ideas were presented and discussed.

Updates:

Trailer insurance: Rider to be included on trailer insurance to include employee's vehicles identification.

Hop into your booster: Will partner with Coles Co. on 3/23/13.

Public Health Week: First week of April-2:00 pm to 6:00pm open house at Douglas County Health Dept. Amanda would like the board to be present and come around 5:30pm.

Health Fair: April 24, 2013 at the Tuscola Community Building with time tentatively set for 2 to 6 pm in the afternoon.

OTHER BUSINESS:

March 18, 2013-Lana Sanstrom-Environmental

April 15, 2013-Susan Hays-Nursing

May 20, 2013-Tim Flavin, Mi Raza

June 17, 2013-April Kauffman-Car Seats

July 16, 2013-Lisa Biehl, Dental

NEXT MEETING

March 18, 2013, 5:30pm

ADJOURN

Nancy Simpson made a motion to adjourn at 7:00pm and Tom seconded the motion.

Submitted by Nancy Simpson