The meeting of the Board of Health was called to order at 5:30 pm by Dr. Virginia Wade at the office of Douglas County Health Department located 1250 US HWY 36, Tuscola, Il. Board members in attendance were Tom Hettinger, Dr. Jarred Zimmerman, Nancy Simpson, Tom Wold & Darlene Hutchinson. Board members absent were Carol Miller and Dr. Rick Davidson.

AGENDA
Nancy Simpson made a motion to approve the agenda as presented and Tom Hettinger seconded the motion.

JANUARY 14, 2013 MINUTES
Dr. Jarred Zimmerman made a motion to approve the January 14, 2013 minutes as presented and Darlene Hutchinson seconded the motion.

Roll Call:
Dr. Rick Davidson-absent  Tom Wold-absent  Darlene Hutchinson-yes
Dr. Jarred Zimmerman-yes  Nancy Simpson-yes  Carol Miller-absent
Tom Hettinger-yes

REVIEW AND APPROVAL OF BILLS SUBMITTED FOR PAYMENT
Nancy Simpson made a motion to approve the bills submitted and Tom Hettinger seconded the motion.

Roll Call:
Dr. Rick Davidson-absent  Tom Wold-absent  Darlene Hutchinson-yes
Dr. Jarred Zimmerman-yes  Nancy Simpson-yes  Carol Miller-absent
Tom Hettinger-yes

NEW BUSINESS
Approve bid of Storage Building: There was some discussion on the numbers of years on the warranty and was decided twenty to twenty five years would be appropriate. Dr. Jarred Zimmerman made a motion to approve the bid submitted from JD Builders for the new storage building contingent on the warranty and seconded by Tom Hettinger.

Roll Call:
Dr. Rick Davidson-absent  Tom Wold-yes  Darlene Hutchinson-yes
Dr. Jarred Zimmerman-yes  Nancy Simpson-yes  Carol Miller-absent
Tom Hettinger-yes

Amanda Review: Tabled

Strategic plan for 2013 SWOT analysis: Many ideas were presented and discussed.

Updates:

Trailer insurance: Rider to be included on trailer insurance to include employee’s vehicles identification.

Hop into your booster: Will partner with Coles Co. on 3/23/13.

Public Health Week: First week of April-2:00 pm to 6:00pm open house at Douglas County Health Dept. Amanda would like the board to be present and come around 5:30pm.

Health Fair: April 24, 2013 at the Tuscola Community Building with time tentatively set for 2 to 6 pm in the afternoon.
OTHER BUSINESS:
March 18, 2013-Lana Sanstrom-Environmental
April 15, 2013-Susan Hays-Nursing
May 20, 2013-Tim Flavin, Mi Raza
June 17, 2013-April Kauffman-Car Seats
July 16, 2013-Lisa Biehl, Dental

NEXT MEETING
March 18, 2013, 5:30pm

ADJOURN
Nancy Simpson made a motion to adjourn at 7:00pm and Tom seconded the motion.

Submitted by Nancy Simpson