

MINUTES
January 20, 2014

The meeting of the Board of Health was called to order at 5:35 pm by Dr. Virginia Wade at the office of Douglas County Health Department located 1250 US HWY 36, Tuscola, IL. Board members in attendance were Dr. Rick Davidson, Tom Hettinger, Dr. Zimmerman, Carol Miller, Darlene Hutchinson, and Tom Wold. Absent were Nancy Simpson. Darlene made a motion to approve the agenda and Dr. Zimmerman seconded the motion.

December 16th , 2013 MINUTES

Dr. Zimmerman made a motion to approve the minutes as presented and Dr. Davidson seconded the motion.

Roll Call:

| | | |
|-----------------------------|-------------------------------|---------------------------------|
| Tom Hettinger-yes | Carol Miller-yes | Dr. Jerrad Zimmerman-yes |
| Nancy Simpson-absent | Darlene Hutchinson-yes | Dr. Rick Davidson-yes |
| Tom Wold-yes | | |

REVIEW AND APPROVAL OF BILLS SUBMITTED FOR PAYMENT

Dr. Zimmerman made a motion to approve the bills submitted as well as the additional and Darlene seconded the motion.

Roll Call:

| | | |
|-----------------------------|-------------------------------|---------------------------------|
| Tom Hettinger-yes | Carol Miller-yes | Dr. Jerrad Zimmerman-yes |
| Nancy Simpson-absent | Darlene Hutchinson-yes | Dr. Rick Davidson-yes |
| Tom Wold-yes | | |

OLD BUSINESS

EMR's

Amanda gave the board an update on Electric Medical Record and it is tabled until next meeting for further gathering of information and meeting with other health departments for a cheaper rate.

Employee's say thank you-

Employees say thank you for their raises.

NEW BUSINESS

Review of 2013 Revenue/Expenditures: Amanda reviewed the revenues and expenditures for each division of the department. She explained the differences of some of the divisions and some of the reimbursements look better because it is for two state fiscal years.

Computer Purchase: Tom made a motion to purchase a computer for April for \$871.00. This is to upgrade her computer to Windows 7 instead of Windows XP. Amanda also informed the board members that all of the dental computers will need to be upgraded to Windows 7 and has revised the Emergency Preparedness budget to reflect these purchases. Dr. Zimmerman seconded the motion.

Roll Call:

| | | |
|-----------------------------|-------------------------------|---------------------------------|
| Tom Hettinger-yes | Carol Miller-yes | Dr. Jerrad Zimmerman-yes |
| Nancy Simpson-absent | Darlene Hutchinson-yes | Dr. Rick Davidson-yes |
| Tom Wold-yes | | |

Mileage Rate: Dr. Zimmerman made a motion to approve the mileage rate to \$0.56 in alignment with the IRS rate. Tom seconded the motion. The rate was \$0.555.

Roll Call:

Tom Hettinger-yes

Carol Miller-yes

Dr. Jerrad Zimmerman-yes

Nancy Simpson-absent

Darlene Hutchinson-yes

Dr. Rick Davidson-yes

Tom Wold-yes

Dental Hand Pieces: Dr. Davidson made a motion to approve the purchase of the dental hand pieces at a cost of \$1,751.00. Dr. Zimmerman seconded the motion.

Roll Call:

Tom Hettinger-yes

Carol Miller-yes

Dr. Jerrad Zimmerman-yes

Nancy Simpson-absent

Darlene Hutchinson-yes

Dr. Rick Davidson-yes

Tom Wold-yes

6 month Raise for Diana: Dr. Zimmerman made a motion to approve a six month raise for Dianna Chapel from \$9.50 an hour to \$10.05 an hour beginning 2/17/2014. Darlene seconded the motion.

Roll Call:

Tom Hettinger-yes

Carol Miller-yes

Dr. Jerrad Zimmerman-yes

Nancy Simpson-absent

Darlene Hutchinson-yes

Dr. Rick Davidson-yes

Tom Wold-yes

Sign: The motion of purchasing an LED sign is tabled until the next meeting. Amanda will check with more suppliers on the purchase of a new sign for the health department that will be easily readable as well as informative on the different events and present it at the next meeting.

NEXT MEETING

February 17th, 2014 at 5:30pm

ADJOURN

Dr. Zimmerman made a motion to adjourn at 6:24 PM and Tom Hettinger seconded the motion .

Submitted by Amanda Minor